

“Over 10 years of experience in IT with a focus on web-based database application development, css website design, and search engine optimization.”

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OBJECTIVE

To obtain a permanent full time position where I can maximize my skills in adminsitration, customer relationship management, data management, publication design, website design, search engine optimization, online marketing & social media.

TECHNOLOGY OVERVIEW

- CSS-Based Website Design & Development (Over 10 years)
- Custom website programming (Over 9 years)
- Data Analysis, Database Design & Development (Over 10 years)
- Graphic Design for Print & Web (2 years)
- Search Engine Optimization & Marketing (7 years)

PROFILE

- Dedicated, prompt, dependable and hardworking.
- Polite, courteous, customer oriented.
- Ability to work independently, or as part of a team.
- Ability to learn and quickly adapt.
- Goal orientated, with a strong desire to succeed.

SKILLS OVERVIEW

Technology	Level	Years Exp.
HTML	Expert	10+
CSS	Expert	9
Javascript	Adept	9
ASP	Expert	9
PHP	Adept	4
ASP.NET (3.5)	Novice	1
SQL Server (2000/2005/2008/Express)	Adept	4
MySQL (4/5)	Adept	4
SQL	Adept	9

Web Server Management	Level	Years Exp.
HELM Control Panel	Adept	7
cPanel	Adept	5

CMS	Level	Years Exp.
Wordpress (Theme Design)	Adept	2

Software	Level	Years Exp.
Adobe Acrobat	Expert	5
Adobe Dreamweaver	Adept	2
Adobe Flash (Action Script 2.0)	Adept	9
Adobe Illustrator	Adept	2
Adobe InDesign	Adept	2
Adobe Photoshop	Expert	9
MS Visual Web Developer 2008 Express	Novice	1
SQL Server Management Studio Express	Adept	4
Microsoft Office Suite	Expert	10+

Soft Skills
Creative
Communicator
Designer
Learner
Organizer
Problem Solver
Presenter
Researcher
Resourceful
Team Player
Technical Support
Trainer
Writer

WORK HISTORY

Western Canadian Lotteries Corporation

Systems Development / Graphic Designer

July 2010 - Present

- Website Design & Development (CSS, HTML, Javascript)
- Motion Graphics (Flash, Customer Display Units)
- Print Design (Newsletter, Holiday Cards, Newspaper Ads)

Broadview Networks

Web Programmer (Summer Term)

May 2009 - August 2009

- Web-based Application Development (ASP)
- Website Design (CSS, HTML)

Corectech Business Systems Inc.

Web-based Application Developer

August, 2001 - June 2008

- Requirements Analysis & Developed Documentation
- Development of Database Models & Sitemaps
- Web-based Application Development (ASP, PHP)
- Database development (SQL Server, MySQL, Access)
- Website Design (CSS, HTML, Javascript & Flash)
- Custom Application Maintenance & Support
- Managed Hosting & Email (50+ Domains)
- Managed Domain Registrations & Renewals
- Search Engine Optimization (Meta Tags, Keyword Optimization)
- Search Engine Marketing (CPC, Link Strategies)

National Info-Tech Center, Montreal, QC

MIS Assistant Manager

June, 2000 - July 2001

- Maintained Novell 5 Network with 25+ Users
- Provided support for custom call center software
- Quality Assurance and application testing
- Updated and maintained customer sales database
- Created back end database for directory product
- Provided customer support of directory product
- Mass data manipulation on database of 1M+ records
- Designed reports using Seagate Crystal Reports 7

K.V. Technologies Inc.

Application Support

May, 1999 – June, 2000

Watt Insurance

Customer Service / File Clerk

September 1998 - May 1999

Sylvia's Personnel Services

Administrative Temp

June 1998 - September 1998

WORK HISTORY CONTINUED...

Unomonde (Mondetta Kids)

Administrative Assistant / Production Co-ordinator

September 1997 - June 1998

All Canadian Emblem (Embroidery)

Inside Sales / Production Co-ordinator

June 1996 - September 1997

PROFESSIONAL EXPERIENCE

Dubyts Communications

Junior Graphic Designer

Work Experience 1 (2 Weeks)

Mars Hill Group

Graphic Design Intern

Work Experience (3 Weeks)

EDUCATION

Graphic Design 2-Year Diploma Program

Red River College, Winnipeg, MB

September 2008 - April 2010

Continuing Education (Various 2005 - 2007)

Red River College, Winnipeg, MB

Digital A/V

Advanced Digital A/V - Short Video Production

Final Cut Pro

Scriptwriting

Drawing & Illustration I

Drawing & Illustration II

Winnipeg Technical College, Winnipeg, MB

Network Administration Certificate Program

June 1999

Grant Park High School, Winnipeg, MB

Grade 12 Graduate

June 1995

HOBBIES & INTERESTS

3D Modelling & Texturing

Affiliate Marketing

Art & Illustration

Creative Writing

Film / Video

Graphic T-Shirt Design

Networking / Social Media

Reading

REFERENCES

Available upon request.